

City of Molalla
Parks & Recreation Advisory Committee

MINUTES
Meeting of January 18, 2010

6:00 PM Meeting Called to Order

Attendance: Roger Peterson
Jason Ritter
Scott Clarke
Tony Stacy
Councilor Jacober (City Council)
Shane Potter (City of Molalla)

OLD BUSINESS

None

NEW BUSINSS

1. Election of officers for the Parks and Recreation Committee held.

Elected: Jason Ritter – Chair
Elected: Scott Clarke – Vice Chair
Elected: Tony Stacy – Secretary

2. Discussions were held on format of future meetings. An informal "Roberts Rules" format was agreed for future meetings, and the meetings might be recorded for future use.

3. Chairperson Ritter, proposed that some meetings with other groups and individuals would be helpful to the Board in determining the Boards progress. Discussions on the various organizations and businesses started a list of contacts for invitations to speak to the Board. Responses from the attending members was favorable.

4. Planning Director Potter suggested that the Board take a look at the expectations from the various groups such as the City Council and Planning Commission Councilor Jacober suggested the Board put into consideration the timelines necessary for City Council to receive information and schedule hearings or presentation to be given by Board Chair (Jason Ritter). Councilor Jacober will receive the "goals" and progress reports, look through them and guide the Board as liaison to the City Council.

5. Q: Board member Roger Peterson asked when we could go on tours of the Parks, look at their assets and needed attention issues, so the Board can make more informed

recommendations. Consensus of the board was to do this quickly, **Saturday, January 23 at 2.p.m. meet at City Hall** in order to get a list of goals together for this year to give to Council Liaison Jacober. Chairperson Ritter suggested, and consensus agreed, for an immediate follow up to discuss our tour. This meeting will be held **Monday the 25th at 6 p.m. City Hall.**

FOLLOW UP TASK ASSIGNMENTS:

Planning Director Potter: In the binder given to each member there is a list of Parks and areas to look at, discuss, and set priorities. Due to the combined meeting with the Planning Commission, we will look at these next meeting. He also spoke of possible sub-committees for development of Parks on projects.

Council Liason Jacober: Asked the Board to look at the top 1 or 2 goals they would like to achieve this year and then provide to her to put with this year's goals.

Board Member Stomps: Suggested a timeline for having material together for the City Council (February 10th).

Secretary Stacy: Suggested that the group accept concept drawings and ideas from various groups in deciding how to develop a park.

Q: A question was raised which asked an explanation of the RFP and RFI process. Planning Director Potter said that he would obtain information and return to them with it as he wants to ensure what is said is correct.

Planning Director Potter explained SDC's and how they work along with what they can be used for.

Due to the joint meetings with the Planning Commission, Parks and Rec Board adjourned and met with the members of the Planning Commission.

Joint Meeting with the Planning Commission and Parks & Recreation Board.

Planning Commissioner Trexler discussed and defined what is meant in the plans by a Recreation Community as spelled out in all of the proposed plans.

Board member Peterson stated that he felt that the best way to achieve this is for everyone to work together with groups and the City.

Board Member Stomps also stated that she felt it also meant making facilities user friendly and available to all ages and groups.

Council Liason Jacober suggested that we use media outlets such as the paper, radio, and other forms of media.

A question was raised on how do the schools fit within the idea of a recreation community. Planning Director Potter explained that we currently have and should maintain a partnership with the school district on usage of current facilities but the Parks group who put together the Master Plan wanted future needs based off of city solely and work with the school district in a partnership.

Planning Director Potter explained that the Planning Commission and Parks & Recreation Board are separate entities but they will need to work closely together and share information. Councilor Liaison Jacober discussed land use and laws, layer of governments and how both groups present have access to help from City staff if needed.

Planning Director Potter held a discussion on hearings process and how we will need to have training sessions during the meetings to inform and educate us further about a particular development.

It was determined that the Parks Board will go through Planning Director Potter with ideas and concepts and from there Mr. Potter will forward those ideas and concepts onto Council Liaison Jacober.

Planning Director Potter stated that he felt it was best to have the Chairperson, in this case Mr. Ritter, present to the Planning Commission our ideas and thoughts and any recommendations. The Chair should also be the spokesperson for the group to the City Council, representing the Parks Board when necessary.

Chairperson Ritter suggested, and approved with consensus, to have a meeting a week ahead of any decision in order to prepare comments and thoughts. This will allow them as a board to discuss particular items of what they will be proposing to either the Planning Commission or City Council.

Both Boards discussed what they want from each other and what they expect in order for the best cooperative working relationship.

7:50PM - Meeting adjourned

Tony Stacy, Secretary