

City of Molalla
Parks & Recreation Advisory Committee

MINUTES
Meeting of May 7, 2010

4:35 PM Meeting Called to Order

Attendance: Jason Ritter, Chairperson
Scott Clarke, Vice Chairperson
Tony Stacy, Secretary
Aimee Stomps
Roger Peterson
Mitch Magenheimer, ex officio

Staff: Shane Potter, Planning Director

Absent: Dennis Wise

MEETING MINUTES

Due to no quorum at the last meeting (April 19, 2010) no meeting minutes were needed to be approved. A summary overview of the joint meeting with the Rotary at the April 19, 2010 meeting will be provided to the Parks & Recreation Board at the next board meeting in June.

Approved February 2010 minutes

Approved March 2010 minutes

PUBLIC COMMENT PERIOD

Bob Oblack, PO Box 1170, Molalla, OR 97038 - Mr. Oblack stated that he wanted to reconfirm the position of the Rotary and was open for questions from Parks members.

OLD BUSINESS

- Overview of Joint Meeting with Rotary and Parks Board
 - Vice Chairperson Scott Clarke gave an overview of the meeting with the Rotary. The Parks Board expected that this was supposed to be a joint meeting to discuss opportunities, however they felt it was more of a

- confrontation with the board. Mr. Oblack apologized for this perception and for inviting Buckeroo representatives to attend.
- The board and Mr. Oblack held a brief discussion.
 - Discussion on Sources of Maintenance
 - The group deferred this conversation to a future meeting date since they had generated thought by the presentation on rough maintenance numbers which provided them with more ideas.
 - Presentation on Rough Numbers for Maintenance by Year
 - PD Potter handed out a packet to the board which provided simplified yearly costs for maintenance. This could not be taken for exact or budgetary numbers but was sufficient for a brief overview with the group. Mr. Potter explained that the Strategic Plan he is working on would provide much greater detail in the costs of maintenance and operation along with purchasing of parks.
 - Roger Peterson provided the group with some scenarios for park maintenance as well. This provided a spark for the group to begin thinking of new and inventive ideas for maintaining the parks.
 - Discussion on what we are Presenting to Groups we meet with
 - The board discussed having other groups meet on our time and not creating special meeting times where schedules would be mixed up. The board also stated that it would be better to have the chair and vice chair meet with a couple of members from other groups and then report back to the group with their findings. The group set a list of groups to meet with and requested that staff arrange meetings with members of these groups.
 - The group further discussed the need to ensure we are prepared by having questions prepared ahead of time and writing them down. This way if the spokesperson is unable to attend then any member could pick up the discussion topics. The group felt this was a much better way to ensure a good meeting took place that stayed on course. The board stated that they would like to send these questions around by email and formulate a list that the PD would then disseminate to all of the group after a series of questions is created.

- Attendance
 - The group discussed the importance of attendance at all meetings. It was requested that after this busy sports season we get on a routine schedule so the public and the group is always aware of the meeting dates and times. The board also suggested that alternate members be present at all the meetings to ensure they are up to speed with all the work the group has and will be doing.
- Future Meetings with Other Groups
 - The board discussed the importance of meeting with all service groups who would have a common goal of recreation. Below is a list of service groups that the group created thus far. As future meetings occur the board may modify this list:
 - ❖ Arts Commission, Kiwanis, Veterans Groups, Youth Groups (i.e. MYS, JAM, Soccer Group), Molalla River School District Board, Molalla River School District Athletic Directors, Boys Scouts, Girl Scouts, Buckeroo, and High School Boosters.

NEW BUSINESS

- Roles and Responsibilities of the Parks Group
 - The board discussed the importance of their role as a group. All the future planning documents for the city which guide the growth and way Molalla is to occur over the next 20 year period places a main focus on recreation of all kinds. This means that this board is responsible for implementing the most important element of the city's long range plans for recreation.
- Strategic Plan
 - PD Potter explained that the purpose was to have the Parks board develop the strategic plan through a series of meetings. Creating the strategic plan this way could take upwards of a year to complete. The board agreed that due to the rapid amount of work ahead of them and the need to address numerous issues in the short term that the best way to handle this strategic report was to have the PD create the report and then provide it for input from the board. This would shorten the time frame from upwards of a year to approximately 3-4 months. PD Potter agreed that he could do this work. PD Potter further polled the group on using a format similar to that of Seattle Washington which was provided to the group prior to the meeting via email. The board unanimously agreed that they liked the layout.

- Engage Community Forum Representation from our Group

Chairperson Ritter explained the brochure which the group was supplied with prior to the meeting. Mr. Ritter expressed the importance that the elderly recreation will play in the community for years to come. Roger Peterson agreed to attend the "Engage Community Forum" event and report back to the group.

- Upcoming Meeting with the Buckeroo

The board decided unanimously to have Chairperson Ritter and Vice Chairperson Clarke meet with the Buckeroo and report back to the group. PD Potter stated that he would contact Michelle Mills to set up a meeting and then inform Mr. Ritter and Mr. Clarke of the meeting time and date.

APPROVALS

The board held off on the approval of 2 picnic tables for the Aquatic Center in order to ensure adequate citizen participation. This meeting only provided notice 7 days in advance. The board felt it would be appropriate to hold off until next meeting to approve any such expenditure giving adequate notice of such an action.

ROUNDTABLE DISCUSSION

No roundtable discussion was held.

TRAINING

Training on the Parks & Recreation Master Plan was pulled from this meeting due to the volume of material that they covered during the meeting.

NEXT MEETING DATE

Staff will prepare a few dates to send out to the board for a June meeting. Beginning in July the board felt that they could restart the 3rd Monday of the month meetings at 6pm again.

Meeting Adjourned at - 6:35pm

Tony Stacy, Secretary