

# Minutes

City of Molalla **Planning Department**  
September 21, 2010

## Call to Order

Chairperson Dick Miller called the meeting to order of the Planning Commission at 6:16pm on September 21, 2010 at Molalla City Hall.

## Roll Call

### Planning Commissioners:

Chairperson Dick Miller, Commissioner Bob Trexler, Commissioner Roger Gates, Commissioner Mary Lynn Jacob, Commissioner Jerome Beattie,

### Absent

Vice Chairperson Harry Ruth, Commissioner Bill Hood, and Ex-Officio Christine Dublin (medical leave)

## Staff

Shane Potter Planning Director

## Approval of Prior Minutes

Approved August 3, 2010 minutes

## Public Comment

None

## Public Hearings

None

## Old Business

### **Update on Oregon City Island Annexation Process**

PD Potter explained that their recent island annexation process would be nothing like ours since it involved all participating property owners and the properties involved were not laid out like ours. For that reason the process they used would not be best implemented in our process.

### **Provide list of Code Changes in Report format**

The PC has previously requested that staff provide a list of changes to be made to the code in a report format. Staff provided this report to them for the first set of code amendments to be reviewed. PD Potter explained how the report was laid out.

## **Review of Strategic Plan**

PD Potter provided the PC members with a list of goals and policies from their comprehensive plan and explained the importance of the strategic plan for review in order to get a five year expectation of projects listed. The PC expressed the importance of the citizens knowing what the five year expectations looked like.

## **New Business**

### **Discussion on Tree Ordinance re-write**

PD Potter had previously provided the group with examples of a tree ordinance. PD Potter further explained that he is concerned with the existing ordinance since it is so vague and hard to implement. PD Potter requested that the PC make some type of change to the code in order to better implement it.

Jerome Beattie expressed concerns with the way the Wilsonville example was written because it was way too invasive. PD Potter informed the group that this was merely a template for them to look at and that they need to make their own version just ensure that it is clear and objective so it can be acted upon as the community desires. The PC decided to put this off to the new year possibly in time for their next code update.

### **Update on Parks & Recreation Board workload**

PD Potter updated the PC on work the Parks Board had been doing.

## **Upcoming Meetings**

The PC set their next meeting for October 19, 2010 at 6:15PM here at City Hall.

## **To Do Items**

- Create a list to provide to all the Planning Commissioners on contact information for one another.
- The group would like to begin looking at a process to select businesses for an award similar to that of Yard of the Month but with redevelopment or development in mind.
- The group would also like to look at award criteria for new development that matches what the city is trying to achieve.
- Provide a list of winners from the Yard of the Month.
- Continued discussion on Strategic Plan information.

## **Adjournment**

Chairperson Miller adjourned the meeting at 7:45pm.